



# GOVERNMENT POLYTECHNIC, YAVATMAL.

DHAMNGAON ROAD, YAVATMAL.

DTE CODE 1011

E- mail:- [office.grwpyavatmal@dtmaharashtra.gov.in](mailto:office.grwpyavatmal@dtmaharashtra.gov.in)

Web site :- [www.gpyavatmal.ac.in](http://www.gpyavatmal.ac.in)



GPY / Library /2025-26/ 23  
Date: 05 / 01 / 2026

Due Date: - 28 / 01 / 2026

## Quotation for Supply of Books

To,

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**Sub: - Quotation for the supply of Library Books.**

Sir,

Quotation are hereby invited by the undersigned for the supply of Books for Library and book Bank of this Institution for the Year 2025-26 the books of the following types under mentioned subjects are required.

- 1) **Type** : - Reference books, Text books, ELBS edition and short discount titles
- 2) **Subject** : - Civil, Mechanical, Electrical, Electronics, Computer Engineering, Math, English, Physics, Chemistry, Communication skill, etc.

The quotation should be sent in sealed cover to the undersigned with the sentence "Quotation for the supply of Books for library to be opened on 29 / 01 / 2026 Cleary written at the top. The quotation received after due date will not be considered. While sending quotation please consider the following points.

### The terms and conditions are as under

- 1) Quotation should indicate the highest rates of discounts as shown in proforma on Latest Catalogue prices of the books to be supplied.
- 2) The delivery period for the supply of the books should be mentioned in the quotation the Books should be supplied within 1 to 2 weeks or earlier from the date of order.
- 3) Books are to be supplied at door delivery.
- 4) Latest edition in S. I. units only should be supplied.
- 5) You have to arrange exhibition at Govt. Polytechnic Yavatmal on your own expenses and also at the Principal Government Polytechnic Yavatmal if advised by the J. Director Amravati.
- 6) The list of the required books will be sent to you. You will have to display those books along with other books in exhibitions.
- 7) The order will be placed only after the selection of books by the committee appointed for this purpose.
- 8) Books should be supplied in paperback edition only.
- 9) The Prices should be mentioned in Rupees only. The payments will be made in Rupees only.

- 10) The payment is not permissible on dispatch document through Bank or V.P. P. and payment will be made after receipt of books.
- 11) Your will have to supply the ordered books within the stipulated time; otherwise supply order will be cancelled.
- 12) The undersigned reserves the rights of rejection of any or all quotation without assigning any reason.
- 13) The Text Books / Reference books required by committee / institute staff will have to be supplied even if it may be require rigorous search at your level.
- 14) No. specific publication should be mentioned while quoting India / Foreign publisher for discount.
- 15) Quotation should be valid for 06 months from the date of your quotation letter.

**Proforma**

MSBTE Curriculum based text books

Sr. No.	Type of Publisher	Discount Rate
01	Indian Publisher	
02	Foreign Publisher	

  
Principal

Government Polytechnic Yavatmal.

Copy To :- ☒ 1. Main Notice Board Government Polytechnic Yavatmal.  
2. HOD Computer Engg. For hosting on the institute website.